

Standard 5(b) Rationale: Communicates assessment criteria and standards to all students and parents.

To fulfill this criterion, I included a sample of my parent contact log that I keep in order to keep a record of all phone calls, emails, and in-person conversations I have with the parents of my students. This example clearly shows that I communicate assessment criteria and standards to all students and parents because it is a record of the phone calls and emails I make home before Parent-Teacher Conferences to the homes of students who have a D or F in my class. Whenever I call, I tell the parent what I am missing and explain the retake policy for tests in my class. I also send an email to each student and their parents through Infinite Campus alerting them of a bad grade or any missing assignments a day or two before I call to give them a chance to get it turned in to me.

	A	B	C	D	E	F	G	H
1	Time	Student Name	Current Grade	Mom	Dad	Both	Questions/Commen	Method of Contact
2	9/2/2013		-	x			Contacted home	phone -busy
3	9/2/2013		-	x			Contacted home	called home, mom
4	9/2/2013		-	x			Called home about	phone
5	9/5/2013		-	x			Called home to talk	phone - left a
6	9/5/2013		-	x			Called home to talk	phone - left
7	9/5/2013		x	x			Called home to talk	phone
8	9/5/2013					x	Called home to talk	phone -Mr. Bride C:
9	9/6/2013			x			Mom called me	
10	9/18/2013			x			Emailed about	Mom emailed me
11	9/16/2013			x			Emailed with	Mom emailed me
12	9/18/2013			x			Sawyer refused to	Emailed mom
13	9/19/2013		F		x		Asking about	Dad Called. I called
14	9/19/2013		F	x (grandma)			Called concerned	Grandma called
15	9/19/2013		F	x (grandma)			Called concerned	Grandma called
16	9/19/2013			x (grandma)			Contacted home	Called Mom. It was
17	9/19/2013			x			Contacted home	called Mom. It was
18	9/19/2013			x			Contacted home	call
19	10/7/2013		B+	x			Emailed Mom	emailed mom
20	10/8/2013			x			Called home to	
21	10/20/2013			x			Called home about	phone left a
22	10/24/2013			x	x		Called to talk about	phone left a
23	11/4/2013			x			Multiple reminders	called, left a
24	11/4/2013			x			Austin was	called, left a
25	11/5/2013							